

EarnLearn

Assessment Appeal Form

This form is used when the learner and the assessor have not reached an agreement on the assessment process or outcome.

The appeal must be made in writing to EarnLearn within thirty (30) days of being notified of the assessment decision. The assessment appeal will commence upon receipt of the appeal.

Please forward the completed form to our Quality Assurance team on QA@earnlearn-tepukenga.ac.nz.

Next steps: once your application is received, our Quality Assurance team will review the application. You may be asked for more information if required. If you have any questions about this form, or the appeals process, please email QA@earnlearn-tepukenga.ac.nz.

Learner to complete			
Learner Name			
Email address			
Employer			
Unit standard number		Version	
Level		Credit	
Assessor Name		Date assessed	

Reason for appeal			
Please state the reason/s for appeal here. Support your reasons with detailed evidence and attach to this form.			
Learner's signature		Date	